

7/7/2016



## UN Development Programme Brazil - Brasilia

**Project:** 00088944  
**Project Title:** Apoio Estratégico ao Desenvolvimento de São Paulo  
**Start Year:** 2015  
**End Year:** 2017  
**Implementing Partner:** UNDP  
**Responsible Parties:** UNDP  
**Revision Type:** Substantive Revision 2

Budget (US\$) as of Last Revision on 23-June-2016		
Donor	Fund	Amount
UNDP	11999 OR Engagemnt fund -firmly DAS	196,563.38
<b>Total Budget ( 2016 and Beyond )</b>		196,563.38
<b>Total Utilization ( 2015 and Prior )</b>		36,568.14
<b>Project Total</b>		233,131.52
<b>Unprogrammed/Unfunded</b>		0.00

### Project Description:

The purposes of this Substantive Revision 2 are to:

1. Reflect 2015 year-end expenditures according to the CDR;
2. Reflect in the Schedule of Payment the revenues of: (i) USD 15,084.52 regarding closing balance transfer from project 00085863; and (ii) USD 4,205.54 regarding the 3rd instalment of UNODC's one-time cost (OTC);
3. Increase budget by US\$ 18,870.76 in order to match budget to finance;
4. Adjust ACTIVITY2 budget according to the 3rd Amendment to the MoU;
5. Extend the project duration to 31-December-2017.

**Agreed by:** Niky Fabianic   
**Agreed by:** Resident Representative  
**Agreed by:** UNDP Brazil  
**Agreed by:** 07-July-2016





Combined Delivery Report by Activity

**Selection Criteria :**

Business Unit : BRA10  
Period : Jan-Dec (2015)  
Selected Project Id : 00088944  
Selected Fund Code : ALL  
Selected Dept. IDs : ALL  
Selected Outputs : ALL

Project Id : 00088944 Apoio Estratégico ao Desenvolv	Period :	Jan-Dec (2015)
Output # : 00095398 Apoio Estratégico SP	Impl. Partner :	99999 UNDP
	Location :	Brazil

Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
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Activity : ACTIVITY1 (Desenvolvimento SP)

Fund : 11999 (Development Advisory Services)

61205 - Salaries - GS Staff	0.00	14,018.02	0.00	14,018.02
62210 - Contrib to Jt Staff Pens Fd-GS	0.00	2,982.17	0.00	2,982.17
62215 - Contrib. to Medical, social In	0.00	546.70	0.00	546.70
62240 - Annual Leave Expense - GS	0.00	1,190.15	0.00	1,190.15
63530 - Contribution to EOS Benefits	0.00	525.67	0.00	525.67
63535 - Contribution to Security	0.00	630.80	0.00	630.80
63545 - Contribution to ICT	0.00	210.28	0.00	210.28
63550 - Contributions to MAIP	0.00	56.07	0.00	56.07
63555 - Contribution to UN JFA	0.00	420.54	0.00	420.54
63560 - Contributions to Appendix D	0.00	42.06	0.00	42.06
65115 - Contributions to ASHI Reserve	0.00	1,121.44	0.00	1,121.44
65135 - Payroll Mgt Cost Recovery ATLA	0.00	67.23	0.00	67.23
71610 - Travel Tickets-Local	0.00	3,132.24	0.00	3,132.24
71620 - Daily Subsistence Allow-Local	0.00	420.03	0.00	420.03
71635 - Travel - Other	0.00	1,124.59	0.00	1,124.59
72415 - Courier Charges	0.00	718.80	0.00	718.80
72505 - Stationery & other Office Supp	0.00	285.85	0.00	285.85
74725 - Other L.T.S.H.	0.00	369.34	0.00	369.34
75105 - Facilities & Admin - Implement	0.00	1,393.10	0.00	1,393.10
76125 - Realized Loss	0.00	62.34	0.00	62.34
76135 - Realized Gain	0.00	0.00	0.00	0.00
<b>Total for Fund 11999</b>	<b>0.00</b>	<b>29,317.42</b>	<b>0.00</b>	<b>29,317.42</b>
<b>Total for Activity ACTIVITY1</b>	<b>0.00</b>	<b>29,317.42</b>	<b>0.00</b>	<b>29,317.42</b>

Activity : ACTIVITY2 (Gestão Eficiente do Projeto)

Fund : 11999 (Development Advisory Services)

71405 - Service Contracts-Individuals	0.00	1,047.44	0.00	1,047.44
71410 - MAIP Premium SC	0.00	3.18	0.00	3.18
71415 - Contribution to Security SC	0.00	35.79	0.00	35.79
72440 - Connectivity Charges	0.00	1,608.32	0.00	1,608.32
72505 - Stationery & other Office Supp	0.00	105.71	0.00	105.71
73125 - Common Services-Premises	0.00	3,989.76	0.00	3,989.76
74215 - Promotional Materials and Dist	0.00	115.25	0.00	115.25
75105 - Facilities & Admin - Implement	0.00	345.27	0.00	345.27
<b>Total for Fund 11999</b>	<b>0.00</b>	<b>7,250.72</b>	<b>0.00</b>	<b>7,250.72</b>

Combined Delivery Report by Activity



UN  
DP UN Development Programme  
Report ID: unglcdrv

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Run Time: 07-07-2016 16:07:47

Project Id : 00088944 Apoio Estratégico ao Desenvolv	Period :	Jan-Dec (2015)		
Output # : 00095398 Apoio Estratégico SP	Impl. Partner :	99999 UNDP		
	Location :	Brazil		
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp

Total for Activity ACTIVITY2	0.00	7,250.72	0.00	7,250.72
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Total for Output : 00095398	0.00	36,568.14	0.00	36,568.14
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Project Total :	0.00	36,568.14	0.00	36,568.14
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Signed By : \_\_\_\_\_ Date : \_\_\_\_\_

Signed By : \_\_\_\_\_ Date : \_\_\_\_\_



UN  
DP UN Development Programme  
Report ID: unglcdrb

Combined Delivery Report by Activity

Page 3 of 4  
Run Time: 07-07-2016 16:07:48

Selection Criteria :

Business Unit : BRA10  
Period : Jan-Dec (2015)  
Selected Project Id : 00088944  
Selected Fund Code : ALL  
Selected Dept. IDs : ALL  
Selected Outputs : ALL

Project Id : ALL	Period : Jan-Dec (2015)			
Output # : ALL	Impl. Partner :			
	Location :			
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
48801 - Brazil - Central	0.00	36,568.14	0.00	36,568.14



Funds Utilization

Selection Criteria :

Business Unit : BRA10  
 Period : Jan-Dec (2015)  
 Selected Project Id : 00088944  
 Selected Fund Code : ALL  
 Selected Dept. IDs : ALL  
 Selected Outputs : ALL

Project/Award: 00088944 Apoio Estratégico ao Desenvolv

Period : As Of Dec31,2015

Output #	00095398	Impl. Partner :99999 UNDP	UNDP AMOUNT
Outstanding NEX advances			0.00
Undepreciated Fixed Assets			0.00
Inventory			0.00
Prepayments			0.00
Commitments			0.00



**Annual Work Plan**

Brazil - Brasilia

*Andrea Bossi*  
UNDP BRAZIL

Project: 00088944

Project Title: Apoio Estratégico ao Desenvolvimento de São Paulo

Year: 2016

Report Date: 7/7/2016

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00095398 Apoio Estratégico SP	Desenvolvimento SP	1/7/2015	31/12/2017	UNDP	11999	UNDP	75100	Facilities & Administration	8,259.79
					11999	UNDP	74500	Miscellaneous Expenses	2,698.32
					11999	UNDP	72500	Supplies	14,258.66
					11999	UNDP	75700	Training, Workshops and Confer	20,969.72
					11999	UNDP	74700	Transport, Shipping and handle	3,000.00
					11999	UNDP	61200	Salaries Costs - GS Staff	60,000.00
					11999	UNDP	72200	Equipment and Furniture	2,500.00
					11999	UNDP	72400	Communic & Audio Visual Equip	1,000.00
					11999	UNDP	63500	Insurance and Security Costs	3,000.00
					11999	UNDP	71600	Travel	49,928.57
					11999	UNDP	62200	Recur Payroll Costs-GS Staff	3,000.00
					11999	UNDP	65100	After Service Insurance	4,840.47
					11999	UNDP	74500	Miscellaneous Expenses	329.89
					11999	UNDP	71400	Contractual Services - Individ	4,657.78
					11999	UNDP	73100	Rental & Maintenance-Premises	12,884.73
					11999	UNDP	75100	Facilities & Administration	1,100.37
11999	UNDP	72400	Communic & Audio Visual Equip	1,237.25					
11999	UNDP	73400	Rental & Maint of Other Equip	200.00					
11999	UNDP	71600	Travel	2,697.83					
<b>TOTAL</b>									
<b>GRAND TOTAL</b>									
196,563.38									
196,563.38									



United Nations Development Programme  
 00095398 [00088944] - Apoio Estratégico ao Desenvolvimento do Estado de São Paulo  
 Substantive Revision (2) - 07-Jul-2016

Main Source of Funds: 11999  
 Executing Agency: UNDP

*Andréa Basi*  
 UNDP BRAZIL

Output 00095398 (0088944)						
Acct	Donor	Fund	Total	2015	2016	
55085	UNDP	11999	Net Contrib.	34,829.77	187,203.22	
			CO Adm. %	4.99	5.00	
			CO Adm.	1,738.37	9,360.16	
	<b>00012</b>	<b>11999</b>	<b>Total</b>	<b>36,568.14</b>	<b>196,563.38</b>	
55085	Total	-----	Net Contrib.	34,829.77	187,203.22	
			CO Adm.	1,738.37	9,360.16	
			<b>Total</b>	<b>36,568.14</b>	<b>196,563.38</b>	



C/S Schedule of Payments

**Project:** 00095398 [00088944] - Apoio Estratégico ao Desenvolvimento do Estado de São Paulo

**Atlas Project Number:** 00088944

**Atlas Output Number:** 00095398

**Main Source of Funds:** 11999 - Thirty Party Cost Sharing

**Executing Agency:** UNDP

**Budget Currency:** USD

Account	Fund/Donor	Year	Date	Budgeted Amount	Scheduled Amount	Balance
55085	11999/00012	2015				
	From prj 00085863 - GLJE 6051273		24-Jul-15		130,000.00	
	UNHCR One-time Cost of 2 Workst.		18-Aug-15		17,137.39	
	UNODC/UNRWA One-time Cost of 1 Workst.		31-Aug-18		1,190.10	
	From prj 00085863 - GLJE 6126428		10-Sep-15		65,513.97	
	From prj 00085863 - GLJE 6233657		20-Nov-15		15,084.52	
				36,568.14	228,925.98	-192,357.84
				<b>36,568.14</b>	<b>228,925.98</b>	<b>-192,357.84</b>
		2016				
	UNODC One-time Cost of 1 Workst (3rd install.).		18-Apr-16		4,205.54	
					0.00	
				196,563.38	4,205.54	0.00
				<b>196,563.38</b>	<b>4,205.54</b>	<b>0.00</b>
			<b>Grand Total</b>	<b>233,131.52</b>	<b>233,131.52</b>	<b>0.00</b>





*Empoderando vidas.  
Fortalecendo nações.*

**THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING CONCERNING OCCUPANCY AND USE OF COMMON PREMISES BY UNITED NATIONS AGENCIES, PROGRAMMES, FUNDS AND OFFICES (HEREINAFTER THE "AGENCIES")**

Reference is made to the MOU signed between the UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP), the UNITED NATIONS GLOBAL COMPACT (UNGC), the UNITED NATIONS OFFICE ON DRUGS AND CRIME (UNODC) and the UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES (UNHCR), hereinafter referred to as the "Agencies", for the premises located at *Rua Boa Vista, 150 – Edifício CIDADE IV – 14º andar, Centro – CEP 01014-000– São Paulo, SP*, to serve as common premises for the Agencies (hereinafter referred to as the "Common Premises").

Therefore Parties hereby agree on the following:

**WHEREAS** UNDP and the Agencies now wish to amend said MOU in order to modify the terms of Annex E – Space Allocation, item 2 - ANNUAL RECURRING COSTS PRO-RATION (ARC);

**WHEREAS** such amendment will be reflected in the new version of Annex E and will result in the inclusion of a new activity named "Project Monitoring" and an increase of the total value of the contract of BRL 70,617.96, due to the update of such values;

**NOW THEREFORE**, the relevant Contract provisions indicated below are hereby amended to read as follow:





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## ANNEX E

## SPACE ALLOCATION

1 – Each Agency agrees to occupy their respective shares of the space as listed below:

AGENCY	WORK STATIONS	PROPORTIONAL SHARE OF AGENCY
UNDP	3	23.08%
Global Compact	6	46.16%
UNODC	1	7.69%
UNHCR	3	23.08%
TOTAL	13	100%

## 2 - ANNUAL RECURRING COSTS PRO-RATION

PERIOD: 2016 + CONTINGENCY

Cost Calculation Parameters		UNDP	UNGC	UNODC	UNHCR	Totals
Staff	No.	3	6	1	3	13
	%	23.08%	46.15%	7.69%	23.08%	100%
Services, split by		UNDP	UNGC	UNODC	UNHCR	Sub-Totals
By Staff	Building Manager	7,893.36	15,783.30	2,629.98	7,893.36	34,200.00
	Condominium	41,687.10	83,356.12	13,889.68	41,687.10	180,620.00
	Internet	4,388.09	8,774.27	1,462.06	4,388.09	19,012.50
	Receptionist	17,923.15	35,838.53	5,971.79	17,923.15	77,656.62
	Telephone*	0.00	0.00	0.00	0.00	0.00
	Courier Services	50.78	101.52	16.92	50.78	220
	IT	1,091.68	2,182.90	363.74	1,091.68	4,730.00
	Miscellaneous	1,269.40	2,538.25	422.95	1,269.40	5,500.00
	Project Monitoring	10,381.24	20,757.97	3,458.91	10,381.24	44,979.36
<b>Totals</b>	<b>84,684.80</b>	<b>169,332.85</b>	<b>28,216.03</b>	<b>84,684.80</b>	<b>366,918.48</b>	

\*OBS.: THE COST FOR TELEPHONE MAY VARY DEPENDING ON THE AMOUNT SPENT ON TELEPHONE (VOLUME OF CALLS MADE).

*[Handwritten signatures and initials]*



*Empoderando vidas.  
Fortalecendo nações.*

Except as expressly modified herein, all other terms and conditions of the MOU shall remain unchanged and shall continue in full force and effect.

- This Amendment will come into effect as of the date of last signature hereof by UNDP and the Contractor.

IN WITNESS WHEREOF, UNDP and the Contractor have signed this amendment.

Brasilia, DF, 16<sup>th</sup> of December, 2015.

Signed: \_\_\_\_\_  
**NIKY FABIANCIC**  
UN RESIDENT COORDINATOR IN BRAZIL  
For UNDP

Signed: \_\_\_\_\_  
**ANDRÉ GUSTAVO DE OLIVEIRA**  
GLOBAL COMPACT REPRESENTATIVE IN BRAZIL  
For Global Compact

Signed: \_\_\_\_\_  
**RAFAEL FRANZINI**  
UNODC REPRESENTATIVE IN BRAZIL  
For UNODC

Signed: \_\_\_\_\_  
**AGNI WILLIAM CASTRO-PITA**  
UNHCR Representative in Brazil  
For UNHCR